



OFFICE OF THE PRINCIPAL KAKOJAN COLLEGE

Re-accredited B+ Grade by NAAC

P.O. & T.O. KAKOJAN, JORHAT: Assam-785 107

Website: www.kakojancollege.edu.in

E-mail: kakojancollegeadm@gmail.com

Internal Quality Assurance Cell

Overall Perspective Plan

IQAC channelize and systematize the efforts and measures of an institution towards academic excellence. The IQAC of the Institution has to play the key role in assuring and sustaining quality of academic programme in Higher Educational Institution. The National Assessment and Accreditation Council (NAAC), Bangalore, India is the premier organization for measuring the quality status of Higher Educational Institution across India.

The overall perspective plan is one of such a step in the criteria **Governance Leadership and Management** where NAAC has expected certain conditions from the Higher Educational Institution for assessment and accreditation purposes. The proposed perspective plan of the institution is as follows –

Sl. No.	Criterion	Focus
1.	Curricular Aspects	➤ To prepare a strategic road map to accomplish the mission and vision
		➤ To promote faculty members to participate in paper setting at university level
		➤ To increase student intake capacity of existing courses and improve student enrolment
		➤ To organize various virtual workshops/webinars on National and International Level
		➤ To motivate students for field projects/internships
		➤ Continuing add on certificate courses for the development of Soft Skills, Entrepreneurship Development, Organic Farming and Production of Inputs, Basic Computer Application, Internet Based Web Designing, Hardware and Networking, Personality Development and Human Values and Leadership Development
		➤ To collect Feedback Form on transection of syllabus from the Students, Alumni and Employees
		➤ To continue Mentor-Mentee system for the students and to upgrade the co-learners
		➤ To undertake programme to enhance employability of students
		➤ To develop repository at the website of the institution as a e-learning resource



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2.	Teaching, Learning and Evaluation	➤ To prepare Academic Calendar and Prospectus and maintain Academic Diary
		➤ To increase the demand ratio of students in every programme
		➤ To demand for recruitment and retention of more qualified regular faculty and non-teaching staff
		➤ To promote the faculty to use ICT based Teaching Methodology
		➤ To use effective experimental, participating and problem solving learning
		➤ To motivate the students to participate in various workshops/seminars/popular talks
		➤ To strengthen the Center for Women's Studies
		➤ To organize Popular Talk/Guest Lecture for students
		➤ To carry out students satisfaction survey on overall institutional performance through virtual mode
3.	Research, Innovation and Extension	➤ To inculcate Research Culture among faculties and students
		➤ To establish MOUs linkages and collaboration with other agencies/institutions/research bodies
		➤ To focus extension activities and institutional social responsibility
		➤ To motivate the students for participation in research through Project, Field Study, and Seminars
		➤ To focus on collaboration with local organizations/NGOs to enhance the job opportunities
		➤ To motivate teacher for publication of books and edited book chapter
		➤ To promote teacher publication of research paper in UGC Care Listed Journals
➤ To organize virtual seminars/workshops on entrepreneurship/gender/higher education/employability/sustainable development		



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Sl. No.	Criterion	Focus
4.	Infrastructure and Learning Resources	➤ To adopt strategies for adequate ICT facilities and other learning resources
		➤ To develop supportive facilities for effective curricular, extra-curricular and administrative services
		➤ To focus on easy access of information and technology on relevant issues for faculty and students
		➤ To strengthen the library as a learning resources
		➤ To develop effective mechanism for the restoration of infrastructure facilities
		➤ Major resources of the campus are utilized as per approval of the Governing Body
5.	Student Support and Progression	➤ To strengthen the Information and Career Guidance Cell (ICGC) of the institution
		➤ To strengthen democratic involvement of student through Student Union's election
		➤ To prepare students for attaining competency in Regional and National Competition
		➤ To motivate the students for participation in NCC and NSS to inculcate the spirit of patriotism
		➤ To facilitate grievance redressal cell and welfare measures to support students
		➤ To motivate students for entrepreneurship and self-employment by organizing various workshops for them
		➤ To initiate alumni engagement for development of the institution
		➤ To motivate the students to choose their right career
		➤ To motivate the students to participate in games and sports and choose it as a career option
		➤ To encourage student to enhance their creative skills for publications of hand written magazine, wall magazine and annual college magazine
➤ To enhance their aesthetic values students are encouraged to participate in music and art competition		



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Sl. No.	Criterion	Focus
5.	Governance, Leadership and Management	➤ The vision, mission and goals of the institution are effectively communicated among its stakeholders
		➤ To implement e-governance effectively
		➤ Strengthen academic and administrative aspects
		➤ To maintain transparency in financial management
		➤ Motivate the faculty to participate induction cum faculty development programme
		➤ Arrange one week faculty development programme in collaboration with ICT academy
		➤ To publish gender based journal Emerging Echoes (8th Edition)
		➤ To organize webinar for gender sensitization
		➤ To organize extension activities for entrepreneurship development
		➤ To organize programme on gender, environmental sustainability
		7.
➤ To conduct National Voter's Day among the students to create the awareness		
➤ To conduct activities to promote universal values		
➤ To conduct Green Audit and environment audit in the campus		
➤ To maintain safety and hygiene in the campus		
➤ To install rain water harvesting system and strengthen waste management in the campus		
➤ To concentrate on paper less work		
➤ To reduce energy consumption by one hour power cut once in a week and installation of LCD/LED bulb and monitors		
➤ To inculcate the spirit of patriotism, national identity, environmental awareness among the students various specific days are celebrated i.e. National Voters Day, National Girl Child Day, Republic Day, International Women's Day, Earth Day, World Environment Day, International Yoga Day, Independence Day, Constitution Day etc.		
➤ To encourage student in reducing the waste from the campus, Eco-Brick plant is initiated.		
➤ To create awareness regarding the use of organic product the institution implemented Organic Garden and Production of Inputs at Sector – B		