

KAKOJAN COLLEGE
KAKOJAN: JORHAT, ASSAM – 785107
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref. No. KC/IQAC/ 2020 – 2021/01 (A)

Date: 02/07/2020

Notification


The 8th meeting of the Internal Quality Assurance Cell (IQAC) is scheduled to be held on 06/07/2020 on virtual mode. All the members of the IQAC are hereby cordially requested to make it convenient to attend the same.


Agenda

Item No. 1	Minutes of previous meeting of 07/01/2020 to be confirmed
Item No. 2	To continue Industry-Institutional Interaction through membership & MOU's
Item No. 3	Discussion on Extension activities through Incubation Centre created in the campus
Item No. 4.	Discussion on organizing more National & International Webinars for students, research scholars & faculties.
Item No. 5	Career counselling programme for students through online mode
Item No. 6	Discussion on skill enhancement and extra-curricular programme for students
Item No. 7	Discussion on organizing Departmental Promotion Committee (DPC) for 13 full-time teachers of the institution under CAS Promotion
Item No. 8	Discussion on organizing virtual workshop for students and faculties
Item No. 9	Discussion to encourage various departments of the institution to organize programme like Popular Talk by inviting resource persons on academic topic
Item No. 10	Discussion on bring out a brochure by IQAC on <i>Identifications of trees</i> at Sector – A and Sector – B of the institution to promote greenery
Item No. 11	Discussion on Swachchata related activities inside and outside the campus
Item No. 12	Discussion on installation of rain water harvesting plant
Item No. 13	Discussion regarding participation of non-teaching staff in Professional Development Programme
Item No. 14	Any others with permission of the Chairperson

Looking forward to your presence at the meeting.

With kind regards


Dr. Nibedita Gogoi
Coordinator, IQAC
Kakojan College, Jorhat, Assam
Co-ordinator IQAC
Kakojan College
Jorhat.


Dr. Ruprekha Bordoloi
Chairperson, IQAC
Kakojan College, Jorhat, Assam

Principal
KAKOJAN COLLEGE

Copy to:

1. All the IQAC Members

KAKOJAN COLLEGE
KAKOJAN: JORHAT, ASSAM – 785107
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref. No. KC/IQAC/ 2020 – 2021/01 (B)

Date: 06/07/2020

Minutes of the IQAC Meeting
06/07/2020

01.	The minutes of the previous meeting, dated 07/01/2020 were confirmed.		
02.	The house gave approval for more Industry Institute interaction through MOU's and membership for the benefit of students		
03.	The house gave approval to organize more extension activities through Incubation Centre created in the campus		
04.	The house discussed on organizing more National and International Webinars for students, research scholars and teachers on employability skill, gender issue, population explosion and environmental sustainability, scientific attitude and career opportunities etc.		
05.	It was also discussed at the meeting that students' centric programme should be given more emphasis specifically those related to their career advancement. The house approved that due to Covid-19 pandemic situations such online programmes may be organized		
06.	The house gave approval for organizing a State Level Online Poster Competition on World Environment Day and All Assam Rabha Sangeet Competition during Rabha Divas to foster aesthetic and ecological value among the students.		
07.	IQAC approved to proceed under CAS promotion of the following thirteen fulltime faculties of the institution, subject to fulfillment of the criteria as stipulated in the several government orders and UGC circular		
	Sl. No.	Name of the Faculties	Designation & Department
	1.	Ms. Babita Phukan Borkotoky	Assistant Professor of Botany
	2.	Mr. Jayanta Duarah	Assistant Professor of Botany
	3.	Mr. Ashish Pratim Hazarika	Assistant Professor of Botany
	4.	Ms. Mridula Neog	Assistant Professor of Chemistry
	5.	Dr. Partha Protim Boruah	Assistant Professor of Chemistry
	6.	Mr. Utpal Sadhanidar	Assistant Professor of Chemistry
	7.	Ms. Jita Dutta	Assistant Professor of Mathematics
	8.	Mr. Subhasis Katoky	Assistant Professor of Mathematics
	9.	Mr. Dhruvajyoti Sarmah	Assistant Professor of Physics
	10.	Mr. Sanjib Borah	Assistant Professor of Physics
	11.	Ms. Junmoni Boruah	Assistant Professor of Zoology
	12.	Dr. Nibedita Gogoi	Assistant Professor of Zoology
	13.	Mr. Prasanna Hazarika	Assistant Professor of Zoology
08.	IQAC also discussed on organizing workshop for students and teaching fraternity. Due to Covid-19 situation online/virtual activities are encouraged		
09.	The house gave approval to various departments of the institution to organize popular talk by inviting resource person to deliver talk on various academic topics		
10.	The IQAC approved to bring out a brochure on <i>Identification of trees</i> at Sector A and B of the campus of the institution		
11.	The IQAC gave approval, as a Swachhata initiatives, on organizing more Swachhata related activities inside and outside the campus and encourage to participate in Mahatma Gandhi National Council of Rural Education-MGNCRE's One District One Green Champion Campaign (A Govt. of India initiative under MHRD)		
12.	IQAC gave approval on installation of Rain Water Harvesting Plant to store Rain Water for future use		
13.	IQAC discussed to encourage the non-teaching staff to participate in various professional development programme		
14.	The coordinator expressed her gratitude to the Chairperson and the entire IQAC team for their support during this term		
15.	There being no other point to discuss, the meeting ended with the vote of thanks offered by the Chairperson		



Dr. Nibedita Gogoi
 Coordinator, IQAC
 Kakojan College, Jorhat, Assam

Co-ordinator IQAC
 Kakojan College
 Jorhat,



Dr. Ruprekha Bordoloi
 Chairperson, IQAC
 Kakojan College, Jorhat, Assam

Principal
 KAKOJAN COLLEGE

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref. No. KC/IQAC/ 2020 – 2021/01 (C)

Date: 06/07/2020

Members Present
Meeting on 06/07/2020

1. Dr. Nirmala Sarma, President, Governing Body
2. Dr. Ruprekha Bordoloi, Principal
3. Dr. Bijoylakshmi Neog, Vice Principal
4. Dr. Nibedita Gogoi, Coordinator, IQAC
5. Mr. Deva Kr. Mahanta
6. Dr. Archana Bhattacharjee
7. Mr. Keshob Bora, President, Guardian Association
8. Dr. Pankaj Goswami, Coordinator (RUSA & GC Cell)
9. Ms. Babita Phukan Borkotoky
10. Mr. Lakhya Protim Nirmolia
11. Ms. Joyashree Saikia
12. Ms. Mridula Neog
13. Mr. Dhruvajyoti Saikia
14. Dr. Partha Protim Boruah
15. Ms. Junmoni Baruah
16. Mr. Amrik Singh
17. General Secretary, Student Union



Dr. Nibedita Gogoi
Coordinator, IQAC
Kakojan College, Jorhat, Assam

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Kakojan College
Jorhat,



Dr. Ruprekha Bordoloi
Chairperson, IQAC
Kakojan College, Jorhat, Assam

Principal
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