

## **Memorandum of Understanding**

Between

Department of Political Science

Bahona College, Bahona

Jorhat, Assam

PIN- 785101

And

Department of Political Science

Kakojan College, Kakojan

Jorhat, Assam

PIN- 785107

This agreement is made this 2<sup>nd</sup> day of January, 2017 between Department of Political Science, Bahona College, Jorhat, Assam, an academic department of higher education (hereinafter Department of Political Science, Bahona College or Department) and **Department of Political Science, Kakojan College** located at Kakojan Jorhat, Assam, PIN- 785107.

In the spirit of friendship and with mutual interest in cooperation, **Department of Political Science, Bahona College** and **Department of Political Science, Kakojan College** enter into this Memorandum of Understanding (MoU) to promote joint educational and cultural collaboration and agree as follows:

**ARTICLE 1: Objectives:**

The goal is to foster collaboration, provide opportunity for local, national and global experience, and to facilitate advancement of knowledge on the basis of reciprocity, best effort, mutual benefit, and frequent interactions **Department of Political Science, Bahona College and Department of Political Science, Kakojan College** agree:

- a) to exchange information on research and educational programmes
- b) to exchange information on teaching, learning material and other literature relevant to their educational and research programmes
- c) to jointly organize short-term continuing education programmes on topics of mutual interest and to invite each other's faculty to participate therein
- d) to jointly organize lecture programmes, seminars, conferences, or workshops on topics of mutual interest and to invite each other's faculty to participate therein
- e) to jointly propose and engage in research or training programmes sponsored by funding agencies, and to invite each other's faculty to participate therein
- f) to exchange, on a reciprocal basis, students at Undergraduate, Graduate and Doctoral levels for limited periods of time for purpose of education and /or research.

**Department of Political Science, Bahona College and Department of Political Science, Kakojan College** further agree that detailed terms and conditions that guide each activity identified above will be separately determined and agreed upon by the two institutions. These terms shall include a technical description of the proposed activity, financial arrangements, and person(s) responsible for its implementation, etc.

**ARTICLE 2: Joint Sponsored Research, Development and Consulting:**

**Department of Political Science, Bahona College and Department of Political Science, Kakojan College** agree to help identify and invite faculty members from the other institution to participate in research or development programmes. The terms and conditions for such participation will be worked out by mutual

agreement between Department of Political Science, Bahona College and Department of Political Science, Kakojan College.

**ARTICLE 3: Exchange of Faculty members:**

Department of Political Science, Bahona College and Department of Political Science, Kakojan College agree to encourage collaboration between faculty members from the two institutions. Specifically, institutions will encourage members of their faculties to undertake short visits to, or take up fixed-term visiting assignments at, each other's institution as per the existing norms. Terms and conditions for each visit or an assignment, including those concerning stipend, travel, and refreshment, name of the concerned faculty member will be worked out between Department of Political Science, Bahona College and Department of Political Science, Kakojan College.

**ARTICLE 4: Exchange of Students:**

Department of Political Science, Bahona College and Department of Political Science, Kakojan College agree that student exchange will be guided by principles listed below. A home institution refers to the institution where a student is a full-time student, and from where he/she is expected to graduate. A host institution refers to an institution that receives a student for a brief period of time to undertake a pre-determined programme of study, training, project work or research.

- a) Exchange students will be selected by mutual agreement between the home institution and the host institution.
- b) An exchange student will continue to be treated as full-time student at his/her home institution.
- c) An exchange student will be considered as full-time "exchange" student at the host institution.
- d) His/her programme of study at the host institution will be determined by mutual consultation between his/her mentor at the home institution and his/her "interim" mentor/academic advisor identified by the host institution.
- e) The host institution will evaluate an exchange student's performance in each course or module, award a letter grade or marks, and issue a letter to that effect.

f) The home institution may award to the exchange student credits earned at a host institution, but only after the home institution has established correspondence between courses taken at the host institution vis-a-vis those offered at the home institution.

g) **Department of Political Science, Bahona College and Department of Political Science, Kakojan College** agree to provide suitable accommodation and living expenses for student exchange, if needed.

h) The exchange students will pay tuition and other fees at their home institution.

**ARTICLE 5: Exchange of Technical Learning Material and Resources:**

**Department of Political Science, Bahona College and Department of Political Science, Kakojan College** will exchange information on research and educational programmes and teaching/learning material and other literature relevant to their educational and research programmes. Further, **Department of Political Science, Bahona College and Department of Political Science, Kakojan College** agree to explore ways to share teaching/learning material, and other relevant literature, while respecting each other's intellectual property and other rights.

**ARTICLE 6: Joint Conferences, workshops Lectures and short-term courses:**

**Department of Political Science, Bahona College and Department of Political Science, Kakojan College** agree to help identify and invite faculty members from the other institution to participate in conferences, workshops, Lectures and short-term courses. The terms and conditions for such participation will be worked out by mutual agreement between **Department of Political Science, Bahona College and Department of Political Science, Kakojan College**.

**ARTICLE 7: Co-ordination:**

Each institution shall appoint one member of its teaching faculty to coordinate the programme on its behalf. Further, a coordination committee, consisting of (a) HoD, Department of Political Science, Bahona College, or his/her nominee, (b) HoD, Department of Political Science, Kakojan College, or his/her nominee, (c) Programme coordinator from the side of Department of Political Science, Bahona College, and (d) Programme Coordinator from the side of Department of

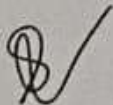
Political Science, Kakojan College, will periodically review and identify ways to strengthen cooperation between the two institutions.

**ARTICLE 8: Tenure and Termination:**

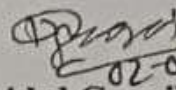
This MoU will take effect from the date it is signed by representatives of the two institutions. It will remain valid for five years, and may be continued thereafter after suitable review and agreement. Either institution may terminate the MoU by giving written notice to the other institution six months in advance. Once terminated, neither **Department of Political Science, Bahona College** nor **Department of Political Science, Kakojan College** will be responsible for any losses, financial or otherwise, which the other institutions may suffer. However, **Department of Political Science, Bahona College** and **Department of Political Science, Kakojan College** will ensure that all activities in progress are allowed to complete successfully.

**ARTICLE 9: Arbitration Clause:**

Should there be a dispute relating to any aspect of academic cooperation, HoD, **Department of Political Science, Bahona College** and HoD, **Department of Political Science, Kakojan College** will jointly resolve the dispute in a spirit of independence, mutual respect, and shared responsibility.



(Sanjay Mili)  
Head of the Department  
**Department of Political Science,**  
**Bahona College**

  
02-01-2017

(Mridul Gogoi)  
Head of the Department  
**Department of Political Science,**  
**Kakojan College**  
Head  
Department of Political Science  
Kakojan College  
Jorhat

MoU signed in presence of

1. Ranjit Pegu (Name) Asst Professor (Designation)  
on) [Signature] (Signature)

2. Amarjyoti Lemath (Name) Asst. Prof. (Designation)  
on) [Signature] (Signature)
3. Bubun Sekke (Name) Asst. Prof. (Designation)  
on) [Signature] (Signature)
4. Dhrubajyoti Saikia (Name) Assistant Prof. (Designation)  
on) [Signature] (Signature)
5. Kelurod Seikia (Name) Asst. Prof. (Designation)  
on) [Signature] (Signature)
6. Anita Das (Name) Asst. Prof. (Designation)  
on) [Signature] (Signature)