

# AQAR

2009 – 2010



## KAKOJAN COLLEGE

Kakojan, Jorhat

PIN 785107

Phone: 0376-2335732

Website: [www.kakojancollege.in](http://www.kakojancollege.in)

**E-mail :** [kakojancollege@yahoo.com](mailto:kakojancollege@yahoo.com) (Institution)

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# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

AQAR for the year (for example 2013-14)

2009 -2010

### 1. Details of the Institution

1.1 Name of the Institution

KAKOJAN COLLEGE

1.2 Address Line 1

Kakojan College

Address Line 2

Kakojan

City/Town

Jorhat

State

Assam

Pin Code

785107

Institution e-mail address

kakojancollege@yahoo.com

Contact Nos.

0376-2335732

Name of the Head of the Institution:

Dr. Deepak Kumar Sarma

Tel. No. with STD Code: **0376-2335732**

Mobile: **+9198540-55331**

Name of the IQAC Co-ordinator: **Dr. Ruhit Saikia**

Mobile: **+9196134-62627**

IQAC e-mail address: **iqackc@gmail.com**

1.3 NAAC Track ID (For ex. MHC0GN 18879) -----

**OR**

1.4 NAAC Executive Committee No. & Date: **EC/32/068**

*(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

1.5 Website address: **www.kakojancollege.in**

Web-link of the AQAR: **http://www.kakojancollege.in/aqar.php**

For ex. http://n

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B</b>	-	<b>2004</b>	<b>5</b>
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

**18/01/2005**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR **(2004 – 2005)** **30/11/2005**
- ii. AQAR **(2005-2006)** **26/12/2007**
- iii. AQAR **(2006-2007)** **14/12/2009**
- iv. AQAR **(2007-2008)** **14/12/2009**
- v. AQAR **(2008-2009)** **12/11/2010**

### 1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<b>Krishna Kanta Handique State Open University Study Centre</b>								

1.11 Name of the Affiliating University (*for the Colleges*)

**Dibrugarh University, Assam**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1 No. of Teachers

**11**

2.2 No. of Administrative/Technical staff

**01**

2.3 No. of students

**02**

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

		Faculty	<input type="text" value="02"/>
Non-Teaching Staff, Students	<input type="text" value="02"/>	Alumni	<input type="text" value="01"/>
		Others	<input type="text" value="-"/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

## 2.14 Significant Activities and contributions made by IQAC

The IQAC of the college has emphasised on Quality Development through the Quality Teaching and Learning, Creating proper environment of Research and Extension services. The activities of the Institution have been reflected through the Seven Criterion. Attempts are made for the personality development of the students by various means. The IQAC has been trying to improve its existing poor infrastructure within limitation.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<p>(a) To encourage the faculty for pursuing research works.            (b) To lay emphasis on community services.            (c) To increase infrastructure facilities.            (d) To organizing seminars and workshops, lectures and popular talks.            (e) To stress on the personality development of the student.            (f) To analyse the B.A. and B.Sc. result to maintain quality education.            (g) To encourage the students for better results in the final examinations.</p>	<p>(a) One Minor Research Project has been sanctioned by UGC. Three faculty members have been obtained M. Phil. Degree and other eleven faculty members have been pursuing Ph.D. from different Universities. Two faculty members of the Department of Sociology have been rendering services as Supervisor for Research work leading to Ph.D. Six faculty have submitted proposal to UGC for Minor Research Project.            (b) The college organised workshop, Flood relief camp, , Counselling Programmes, Awareness Programme, Volunteer Service in Community and Social Functions of the Neighbours institutions, clearing drive in the religious institutions, Counselling Programme for Women in Neighbouring village.            (c) (i) The process of construction of Academic Building, Classroom, Women's Hostel, up-gradation of laboratory have been continuing and purchased one LCD Projector.            (ii) One Day Care Centre was setup.            (iii) Water supply up gradation system            (d) One UGC Sponsored National Seminar was held. Two Workshops had been conducted. Besides, departmental seminars, memorial lecture etc. were arranged.            (e) Remedial classes are conducted for weaker students and students coming from poor economic background. UGC funded programmes were started under the Information and Career Guidance Cell of the College and classes were conducted for career development of SC/ST and Minority students.            Programmes such as moral education, spiritual awareness, communicative English course, computer skill development course etc. were held.            (f) Meetings of Head of the Department and Academic forum were held at frequent interval to analyse the results.            (g) Students of the college secured distinguished results in Degree Final Examination.</p>

\* Academic Calendar of the year is attached as Annexure I.

2.16 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

**IQAC discussed and approved the AQAR**

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	<b>02</b>	<b>NIL</b>	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	<b>01</b>	-	-	<b>02</b>
<b>Total</b>	<b>03</b>	-	-	<b>02</b>
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	<b>02</b>

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\* *an analysis of the feedback is attached as Annexure II*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college follows the syllabus and its revision according to the direction of University to which the college is affiliated.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

**No**

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	<b>46</b>	<b>30</b>	<b>16</b>	<b>Nil</b>	<b>01</b>

2.2 No. of permanent faculty with Ph.D.

<b>05</b>
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
---	---	--	---	---	----	---	---	---	---

2.4 No. of Guest and Visiting faculty and Temporary faculty

<b>01</b>	----	<b>10</b>
-----------	------	-----------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	---	---	---
Presented papers	<b>01</b>	---	---
Resource Persons	---	<b>01</b>	<b>01</b>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Introduced Career Counselling Programs for future career development of the students. Departmental seminars were also organized followed by interactions among teacher and students on the topics of the seminars.
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2.7 Total No. of actual teaching days during this academic year

<b>190</b>
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

<b>Nil</b>
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

<b>01</b>	---	---
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2.10 Average percentage of attendance of students

<b>80%</b>
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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>B. A.</b>	148	7.43%	9.45%	54.05%	18.24%	76.4%
<b>B.Sc.</b>	05	--	--	80%	--	80%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- (a) IQAC prepares the prospectus of the college for each and every academic year,
- (b) Prepare academic calendar,
- (c) IQAC monitors the admission process,
- (d) IQAC makes plan for various academic activities which are reflected through seven criterions.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	<b>01</b>
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	<b>20</b>
Others	-

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>08</b>	--	---	<b>06</b>
Technical Staff	---	<b>01</b>	---	<b>07</b>

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has encouraged the faculty member to pursue research activities. They are encouraged for publication and participation in seminars, workshops, training programmes and to undertake research projects. Departmental wings of each department and other units of the college are asked to conduct seminars, field works and other extension programmes to maintain a proper research oriented environment inside the institution.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-	₹75,000/-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	01	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	<b>18 months</b>	<b>UGC</b>	<b>₹75,000/-</b>	<b>₹75,000/-</b>
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-

Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : **NIL**

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
04	-	01	02	-	-	01

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

01

04

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level 100 State level --

National level - International level -

3.22 No. of students participated in NCC events:

University level - State level -

National level 52 International level -

3.23 No. of Awards won in NSS:

University level - State level -

National level - International level -

3.24 No. of Awards won in NCC:

University level - State level -

National level - International level -

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness programme at schedule caste and minority dominated village.
- Counselling programme for women in neighbouring village.

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>09 acres</b>	<b>0.02 acres</b>	-	-
Class rooms	<b>25</b>	-	-	-
Laboratories	-	-	-	-
Seminar Halls	-	-	-	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	<b>01</b>	<b>UGC</b>	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	<b>₹56,000/-</b>	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

**Computerization process of administration and library is going on.**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6376	₹6,60,400/-	816	₹4,40,000/-	7192	₹11,00,400/-
Reference Books	1674	₹1,78,000/-	215	₹1,33,220/-	1889	₹3,11,220/-
e-Books	-	-	-	-	-	-
Journals	16	₹23916/-	-	-	-	₹23,916/-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	<b>09</b>	<b>06</b>	<b>01</b>	-	<b>06</b>	<b>01</b>	-	<b>01</b>
Added	-	-	-	-	-	-	-	-
Total	<b>09</b>	-	-	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Basic computer training is available for faculty in computer laboratory. The final year students of the institution have been providing training on basic computer skill.

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	<b>₹25,600/-</b>
iii) Equipments	<b>₹95,300/-</b>
iv) Others	-
<b>Total :</b>	<b>₹1,20,900/-</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Through the prospectus and academic calendar of the institution students have been provided information regarding admission process, examination procedure, college functions, co-curricular activities, short term career oriented programme etc.

Remedial classes have been taken by the faculty members for weaker students and students coming from economically backward areas.

Information and Career Guidance Cell (ICGC) has given proper guidance to the students and meritorious students are encouraged by faculty member by offering special awards.

Economically poor students are provided with financial aid from student aids fund.

#### 5.2 Efforts made by the institution for tracking the progression

Student progress and performance are being access at the meeting of the Head of the Department, Academic Forum and IQAC. In spite of the limitation institution has been trying to improve the support services including library services, drinking water supply, toilet and boys and girls' common room and parking facility.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
<b>664</b>			

#### (b) No. of students outside the state

-

#### (c) No. of international students

-

Men	No	%	Women	No	%
	279	42.01%		384	57.83%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
<b>236</b>	<b>22</b>	<b>15</b>	<b>381</b>	-	<b>644</b>	<b>262</b>	<b>25</b>	<b>10</b>	<b>367</b>	-	<b>664</b>

Demand ratio 100%

Dropout % -18.08%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

In order to help and encourage the students, Information and Career Guidance Cell (ICGC) has provided the following courses (a) Communicative English, (b) Top-tips (an integrated programme comprising of communicative English, personality development and basic knowledge of computer).

ICGC organised coaching programme for the students to appear in the competitive examinations of banking and insurance sector.



5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	14	₹7,400/-
Financial support from government	11	₹41,470/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:**

The vision of the college is to make all round development of the human resources through quality education

**Mission:**

1. Imparting Quality Education of National Standard and Imbibing Skill for solving real life problems.
2. Creating leadership qualities with futuristic vision.
3. Fostering spirit of entrepreneurship and realization of social responsibilities.
4. Cultivating ethics, morality and healthy practices in academic and professional life.
5. Instilling habit of continual learning.
6. Encouraging and supporting creative and research temperament.
7. To introduce job-oriented and vocational programmes for professional and academic development.
8. To organize community development programmes for the socio-economic development of the neighbourhood.

#### 6.2 Does the Institution has a management Information System

Yes

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

As the institution is affiliated to Dibrugarh University so the curriculum is developed according to the guideline of Dibrugarh University. Faculty of the college represent different boards created by the University regarding curriculum.

##### 6.3.2 Teaching and Learning

Apart from the traditional method of teaching the faculty of the college try to use new methodology such as power point presentation, field study, group discussion etc.

##### 6.3.3 Examination and Evaluation

As per guideline of the affiliating University each departments of the college held Unit Test and the final examination is held in the college conducted by the University.

6.3.4 Research and Development

Faculty of the college are pursuing research activities through Minor Research Project and Ph.D. work. Students of each department presented seminar papers following research methodology in departmental seminar.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The up gradation of library service is going on. 1031 new books are added to the text book section of the library.

6.3.6 Human Resource Management

Regarding human resource management the institution gives emphasis on recruitment of teacher and staff whenever vacancy occurred. Appointments are made according to the guideline of UGC.

6.3.7 Faculty and Staff recruitment

Whenever faculty and staff are required advertisement is given in leading newspaper taking permission of Director of Higher Education, Assam. The candidates are selected according to the norms laid down by Director of Higher Education, Assam.

6.3.8 Industry Interaction / Collaboration

**No**

6.3.9 Admission of Students

The admission process has been conducted by the admission committee formed by the college authority. The students are admitted on the basis of merit. The reservation rules had been followed as per government rule for admission.

6.4 Welfare schemes for

Teaching	All government schemes, mutual benefit fund
Non teaching	All government schemes
Students	Scholarship, remedial coaching, tutorial, counselling, inspirational award from faculty and other government schemes, student aid fund.

6.5 Total corpus fund generated

**No**

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Yes
Administrative	-	-	Yes	Yes

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliating university implement examination reform from time to time and the affiliated college follows the direction given by the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**No**

6.11 Activities and support from the Alumni Association

The Alumni Association of the college keep touch with the college and offer its help and co-operation for the academic and physical development of the institution.

6.12 Activities and support from the Parent – Teacher Association

The institution avails co-operation of the parent teachers association in social service, community programme, developmental activities. The college authority annually organised a parent teacher meeting inviting their suggestion and each department held parents meet annually.

6.13 Development programmes for support staff

Basic computer training facility has been provided for support staff (non teaching office staff) to upgrade themselves.

6.14 Initiatives taken by the institution to make the campus eco-friendly

To make the college campus eco-friendly plantation are done, The NSS and Social Service unit conduct cleaning drive time to time in the campus. For proper disposal of garbage dustbins are provided in front of each classroom.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Under Entry in Service programme the college introduced the following programmes –  
(a) Communicative English, (b) General Knowledge, (c) Basic Computer Skill,  
(d) Personality Grooming

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The Action Taken Report based on the plan of action decided upon at the beginning of the year, has been elaborately explain in Q. No. 2.15

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

(1) Awareness programme at Scheduled Caste and Minority Dominated village  
(2) Career Counselling Programs.

*(The scan copy of the College News Bulletin “Alert” is attached as annexure III)*

7.4 Contribution to environmental awareness / protection

Environmental awareness programme and special talk on environmental issue had been organised for creating environmental awareness and protection.

7.5 Whether environmental audit was conducted? Yes  - No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**STRENGTH:**

- ☛ Good Academic Environment with dedicated teaching staff
- ☛ Strong Co-ordination between Public and Institution
- ☛ The only institution having both Science and Arts Stream in East Jorhat Zone

**OPPORTUNITY:**

- ☛ Scholarship from Government and College Aid Fund to the meritorious students and economically poor students
- ☛ Compulsory Computer Skill Course especially for the final year students so that they can acquire the basic computer knowledge which will make them employable.

**WEAKNESS:**

- ☛ Limited infrastructure facility
- ☛ Weak Science Laboratory
- ☛ Disturbing electric supply services as college is situated in outskirts of Jorhat town.

**THREATS/CHALLENGES:**

- ☛ Only undergraduate level programme available in the institution are not sufficient to develop the college as a Higher Educational Institution. It is a challenge for the college to introduce Post Graduate Programme in future.
- ☛ Imposition of Higher Secondary Classes by the Government of Assam, create challenges for the college in smooth running of the degree courses.

**8. Plans of institution for next year**

1. Extension of Academic Building for classroom
2. Establishment of Language Laboratory
3. Development of Science Laboratories.

Name **Dr. Ruhit Saikia**

Signature of the Coordinator, IQAC

Name **Dr. Deepak Kumar Sarma**

Signature of the Chairperson, IQAC

# ACADEMIC CALENDAR

Session : 2009-2010



## KAKOJAN COLLEGE

Estd. : 1967

ACCREDITED BY NAAC WITH "B" GRADE

P.O. KAKOJAN  
JORHAT-785107  
ASSAM, INDIA

Ph. 0376-2335409  
e-mail [mail@kakojancollege.in](mailto:mail@kakojancollege.in)  
website . [www.kakojancollege.in](http://www.kakojancollege.in)

ACADEMIC CALENDAR COMMITTEE 2009-2010  
KAKOJAN COLLEGE

1. Dr. Dipok Kr. Sharma-Principal, Chair Person
2. Mr. Madhab Ch. Sharma -Vice-Principal,Member
3. Mrs. Minu Saikia - Academic Principal,Member
4. Mr. Robindra Nath Duarah - Convener
5. Dr. Ruhit Saikia,Member

*For detailed information please contact :*

*Office of the Principal*  
**KAKOJAN COLLEGE**

P.O. Kakojan  
Phone No. : (0376) 2335409  
www.kakojancollege.in  
e-mail : mail@kakojancollege.in

**KAKOJAN COLLEGE**  
**JORHAT ASSAM**  
**PIN-785107**  
Tel : (0376) 2335409  
website : www.kakojancollege.in

**PERSONAL MEMORANDA**

Name : .....  
Dept./Class : .....  
Name of Parent/Guardian : .....  
Address (Permanent) : .....  
..... Tel : .....  
e-mail : .....  
Address (Present) : .....  
Blood Group : .....

**NOTE :**

This Calendar is to be carried and kept by students at all times for instruction, guidance and general reference.

Students are to write down their respective class routines on the timetable provided in this calendar.

In case of any confusion regarding the class routine, the Academic Calendar is to be considered the final directive.

Unscheduled holidays such as bandhs, etc. shall not affect the routine day shown in the Academic Calendar.

Students may write down classes taken/not taken/ missed, in the remarks column of the Academic Calendar.

## राष्ट्रगीत

जन-गण-मन अधिनायक जय है।  
भारत भाग्य विधाता ॥  
पंजाब सिन्धु गुजरात मराठा।  
द्राविड़ ओत्कल बंग।  
बिन्ध्य हिमाचल यमुना गंगा।  
उज्ज्वल जलधि तरंग ॥  
तव शुभ नामे जागे,  
तव शुभ आशिष माँगे।  
गाहे तब जय गाथा ॥  
जन गण मंगल दायक जय है।  
भारत भाग्य विधाता ॥  
जय है! जय है! जय है!  
जय, जय, जय, जय, है ॥

## LIST OF ACADEMIC AND ADMINISTRATIVE HEADS

1. Principal : Dr. Deepak Sarma, M.Sc. Ph.D.
2. Vice-Principal : Shri Madhab Ch. Sarma, MA
3. Academic Vice Principal : Mrs. Minu Saikia, MA

## HEAD OF DEPARTMENTS

### Stream - Arts

1. Assamese : Shri Madhab Ch. Sarmah, MA
2. English : Mr. Deva Kr. Mahanta, MA, M.Phil
3. Economics : Mr. Anil Kr. Saikia, MA
4. Education : Miss Kabita Mahanta, MA
5. History : Mrs. Jayashree Saikia, MA, M.Phil
6. Political Science : Mrs. Minu Saikia, MA
7. Sociology : Dr. Dhiren Kalita, MA, Ph.D.

### Stream - Science

1. Botany : Mrs. Babita Phukan Borkotoky, M.Sc. M.Phil
2. Chemistry : Mrs. Mridula Neog, M.Sc. M.Phil
3. Mathematics : Mrs. Jita Dutta, M.Sc.
4. Physics : Mr. Sanjeeb Borah, M.Sc. M.Phil
5. Statistics : Mrs. Sangeeta Borah, M.Sc. M.Phil
6. Zoology : Mrs. Junmoni Baruah, M.Sc. M.Phil

### LIST OF PRINCIPALS FROM 1967

<u>Sl.No.</u>	<u>Period</u>	<u>Name</u>	<u>Qualification</u>
1.	1967-70	Late Dulal Ch. Khound	M.A. LI B
2.	1970-74	J. Bhuyan	M.A.
3.	1974-78	H. Gogoi	M.A.
4.	1978-79	Mrs. Nilima Bora (Principal-in-charge)	M.A.
5.	1979-91	Late Dulal Ch. Khound	M.A. LLB
6.	1991-97	Syed Sirazul Hussain (Principal-in-charge)	M.A.
7.	1997-2000	Shri Prabhat Ch. Goswami (Principal-in-charge)	M.A.
8.	2000-2006	Dr. Akon Ch. Saikia	M.A. Ph.D.
9.	1.2.06-30.6.06	Shri Madhab Ch. Sarma (Principal-in-charge)	M.A.
10.	2006...	Dr. Deepak Kr. Sarma	M.Sc. Ph.D.

### STUDENTS' UNION AND OTHER STUDENTS FORUM

There is Student Union in the college. The elected body organises and promotes cultural and sports activities in the college. Secretaries elected by the students manage union functions under the guidance of the Union President and teacher-in-charge appointed by the principal.

### KAKOJAN COLLEGE STUDENTS' UNION BODY (2008-2009)

President	: Mr. Deba Kanta Baruah, Lecturer (Dept. of Economics)
Vice President	: Abhinandan Boruah
Gen. Secretary	: Debajit Borah
Asst. Gen. Secretary	: Isfaql Mukib
Games & Sports Secy. Adviser	: Nasiur Rahman : Dr. Ruhit Saikia, Lecturer, (Dept. of Sociology)
Function Secy. Adviser	: Pallab Das & Madhurjya Madhab Borah : Mr. Khirod Saikia, Lecturer, Dept. of Pol. Science.
Cultural Secy. Adviser	: Jadu Dutta : Mrs. Bobita Borkotoky, Lecturer, Dept. of Botany
Literary Secy. Adviser	: Unmillon Bordoloi : Mr. Tufail Zilini, Lecturer, Dept. of English
Magazine Secy. Adviser	: Miss Chambika Baruah : Mr. Robindra Nath Duarah Lecturer, Dept. of Economics
Debating Secy. Adviser	: Miss Sibani Borkotoky : Mr. Pankaj Goswami, Lecturer, Dept. of English

Social Service Secy. : Ankur Saikia  
 Adviser : Mr. Sanjeeb Borah  
 Lecturer, Dept. of Physics  
 Boys' Common Room Secy. : Trailukya Deba Goswami  
 Adviser : Mr. Lakhya Pratim Nirmolia  
 Lecturer, Dept. of History  
 Girls' Common Room Secy. : Pallabi Goswami  
 Adviser : Mrs. Mamoni Dutta  
 Lecturer, Dept. of Assamese

**LIST OF NEWS PAPERS AND PERIODICALS IN THE LIBRARY**

1. The Amar Asom
2. Dafnik Janambhumi
3. Khabor
4. Assam Tribune
5. Dainik Asom
6. Dainik Agradut
7. Dainik Batori
8. Natun Asom
9. Asomia Protidin
10. Sadin
11. Weekly Janambhumi
12. North-East Time
13. Agradaut (Weekly)
14. Proketee
15. India Today
16. Payobhara
17. Jojana
18. Prantik
19. Kurukshetra
20. Science Reporter
21. Gariyashi

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22. Katha Gauhati
23. The Vedanta Kesari
24. Vigyan Prosa Prava
25. Anubad
26. Sambhar
27. Cereer Guide
28. Competitive Success Review
29. Mat (Management Aptitude Test)

**ACADEMIC CALENDAR FOR THE SESSION 2009-2010**

Class	Date of Admission	Date of Commencement of Classes
H.S. 1st year Science Arts	Direct Admission on merit basis (Date to be notified later)	Just after completion of the admission process
H.S. 2nd year Arts & Science	Within 10 days of the result	Just after completion of the admission process
TDC 1st year Science (B.Sc) Arts (B.A.)	Within 10 days of the declaration of H.S. 2nd year result	Just after completion of the admission process
TDC 2nd year Science (B.Sc) Arts (B.A.)	after 10 days of Degree Part-I result As per notification of the college authority	Just after completion of the admission process
TDC 3rd year Science (B.Sc) Arts (B.A.)	after 10 days of Degr. Part-II result As per notification of the college authority	Just after completion of the admission process

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**GUIDLINE FOR INTERNAL ASSESSMENT  
OF  
THREE YEARS DEGREE COURSE STUDENT**

(As recommended by the 88th meeting of the under Graduate Board held on 30.11.2005 and approved by the 84th meeting of the Academic Council held on 13.12.2005 for inclusion in the Dibrugarh University BA/B.Sc/B.Com. Regulations)

1. The marks allotted for Internal Assessment in each Theory paper with more than 60 marks shall be based on the following :

i) Attendance

ii) Sessional Examination

iii) Home Assignment

2. The distribution of marks shall be as follows :

Total marks in the Theory Paper	Total marks for Internal Assessment	Sessional	Home Assignment	Attendance
100	10	6	2	2
75	8	4	2	2
70-60	7	3	2	2

3. There shall be no provision for repeat, betterment in the sessional examination.

4. Home assignments may be given to the students at any time during the year. The candidates shall answer the assignment within the time stipulated by the teacher of the paper concerned.

**COURSES OF STUDY  
ARTS STREAM**

Subject	H.S. Level	Degree Level	
Assamese	H.S. Level	General	Major
Alternative English			....
English	H.S. Level	General	Major
Economics	H.S. Level	Core	Major
Adv. Assamese	H.S. Level	.....	.....
Sociology	H.S. Level	Core	Major
Education	H.S. Level	Core	Major
History	H.S. Level	Core	Major
Pol. Science	H.S. Level	Core	Major
Mathematics	H.S. Level	Core	....
Statistics	H.S. Level	Core	....

**SCIENCE STREAM**

Subject	H.S. Level	Degree Level	
Assamese	H.S. Level		....
Alternative English			....
English	H.S. Level	General	....
Physics	H.S. Level	Core	Major
Chemistry	H.S. Level	Core	....
Mathematics	H.S. Level	Core	Major
Biology	H.S. Level	....	....
Botany	.....	Core	Major
Zoology	.....	Core	Major
Statistics	H.S. Level	Core	....

### SHORT TERM VOCATIONAL COURSES

<u>Name of the course</u>	<u>Duration</u>	<u>Fees</u>
1. Spoken English (Compulsory for TDC 1st year students)	Three Months	Rs. 250/- (including admission)
2. Functional English (For Degree 2nd Year Students)	Three Months	Rs. 250.00
In addition to this intending Girls Students can take Cutting & Tailoring as Vocational Course	Three Months	Rs. 250.00
3. Top-TIPS-Comprising of Basic computer Application, Personality Development, Communicative-English (Compulsory for T.D.C. 3rd Year Students)	Three Months	Rs. 250/- (including admission)

The admission fee for all short term vocational courses is Rs. 100/- (one hundred only). The rest of the amount must be cleared during continuation of the course. Any change of duration or other will be notified later on.

### INTERNAL EXAMINATION

Unit test in all subjects are held by the respective departments.

H.S. test examination is held in the month of November.

Departmental internal examinations are held by the respective departments.

Sessional examination for TDC

Field trips for Environmental Studies.

### COLLEGE FUNCTIONS

Freshers' Social - Just after of the completion of the admission process of new classes.

Sankardeva Tithi

Fateha Dohz-Daham

College week in the month of December.

Election of the Students' Union before Puja vacation.

### Co-Curricular Activities

Seminars, Quiz, Debating, Discussions, Preparation of Project Report/Research Report, Survey, Field study, Excursion, Workshops and different Extension Services.

These activities will be executed by the various Departmental Forums/Cells from August 2008.

### DEPARTMENTAL FORUMS

Economic Study And Research Centre (ESARC) :  
Department of Economics.

English Study and Literary Forum (ESALF): Department  
of English

Akhara Ghar : Department of Assamese

Sociological Study Centre : Department of Sociology

Political Science Study Circle : Department of  
Political Science.

Science Club : Science stream

Historical Research & Study Centre : Department of  
History



**List of holidays for office and class of Dibrugarh University and its affiliated college for the academic year 2009**

Month	Date	Day	Festivals	No. of days
January	13-15	Tuesday to Thursday	Magh Bihu	3
January	26	Monday	Republic Day	1
January	31	Saturday	Saraswati Puja & Me-Dam-Me-Fe	1
February	9	Monday	Bir Chilarai Divas	1
February	23	Monday	Sivaratri	1
March	11	Wednesday	Holi, Dol Jatra(Fakua)	1
April	10	Friday	Good Friday	1
April	14-16	Tuesday to Thursday	Rongali Bihu	3
May	1	Friday	May Day	1
May	9	Saturday	Buddha Purnima	1
August	15	Saturday	Independence Day	1
August	22	Saturday	Tithi of Sri Sri Sankardeva	1
September	9	Wednesday	Tithi of Sri Sri Madhabdeva	1
September	11	Friday	Janmastami	1
September	21	Monday	Id-Ul-Fitre	1
September	25 Sep. to	Friday to	Durga Puja,	9
October	3 Oct	Saturday	Janmotsav of Sri Sri Sankardeva.	1
			Birth day of Mahatma Gandhi & Lakshmi Puja	
October	17	Saturday	Kalipuja & Dewali	1
October	18	Sunday	Kati Bihu	1
November	2	Monday	Guru Nanak's Birthday	1
November	24	Tuesday	Lachit Divas	1
November	28	Saturday	Id-Uz-Zuha	1
December	2	Wednesday	Asom Divas	1
December	25	Friday	Christmas Day	1

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**Restricted Holiday (Meant for the members of the Community concerned)**

Month	Date	Day	Festivals	No. of days
February	18	Wednesday	Ali-Ai-Ligang (Mishing)	1
March	10	Tuesday	Fateha-E-Duaz-Daham (Islamic)	1
April	7	Tuesday	Mahavir Jayanti (Jain)	1
August	31	Monday	Karam Puja (Tea Garden)	1

**Summer Vacation/Autumn Vacation/Winter Vacation for the University Teaching Departments and General Degree Colleges :**

- Summer Vacation for General Degree Colleges : 1st July to 31st July 2009.
- Autumn Vacation for General Degree Colleges : 25th Sep to 19th Oct, 2009.
- Semester Break for University Departments : 1st July to 31st July (Prof.P.K.Bhuyan)

Registrar  
Dibrugarh University  
Dibrugarh

**\* Working Days of Kakojan College :**

Excluding the general holidays approved by the Executive Council, Dibrugarh University and the sundays the total no. of Working Days of the college is 279.

**\* Teaching Days:**

Excluding the general holidays approved by the Executive Council, Dibrugarh University, Sundays, the Summer Vacation and the External Examinations of D.U. the no. of Teaching Days is 190.

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<b>DAY</b>	9.15-10	10.10-45	10.45-11.30	11.30-12.15	12.15-1.00	1.00-1.45	1.45-2.30	2.30-3.15	3.15-4.00
Monday									
Tuesday									
Wednesday									
Thursday									
Friday									
Saturday									

**ACADEMIC CALENDAR 2009-2010**

May 2009							Jun 2009							July 2009						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
31				1	2		1	2	3	4	5	6			1	2	3	4		
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	

Aug 2009							Sep 2009							Oct 2009						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
30	31				1		1	2	3	4	5				1	2	3			
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31

Nov 2009							Dec 2009							Jan 2010						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5	31						
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30




Feb 2010							March 2010							April 2010						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6		1	2	3	4	5	6								
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
28							28	29	30	31				25	26	27	28	29	30	

## Annexure-II (PART –B, 1.3)

Feedback is taken from the Degree Students both Arts and Science. A printed format is provided to each of the student asking some questions regarding the performances of the faculty and the library facilities. The students are asked to return the filled up format within a stipulated time and follow up action is taken by the principal of the college accordingly.

To collect feedbacks from the Parents and Alumni, meetings are organized time to time and though printed formats are not provided to them, their instructions and suggestions on the issue of academic environment are given special attention by the authority.

### ANNEXURE-III ( Part –B, 7.3)

<b>AWARENESS PROGRAMMES</b>	
<p>1. The Kakojan College Unit of Assam College Teachers Association organised an Awareness Programme at Kakojan Da-Gaon, Jonaki Lower Primary School on 12th December, 2010, a neighbouring village of Kakojan College. As a part of extension programme taken by Kakojan College Unit of ACTA, a public meeting was organised. Dr. Dhiren Kalita, President of the Kakojan</p>	
	<p>College Teachers' Unit, presided over the meeting. At the gathering a number of women of the village, Mrs. Runima Boruah, Senior Lecturer, Department of Assamese delivered a valuable speech on the duties of a mother. She also stressed on the role of a mother in an ideal family. Md. Kamaludding Saikia, Ex. student and President, All Assam Moria Association was felicitated in the occasion. Mrs. Joyashree Saikia, Assistant Secretary, ACTA, Kakojan College Unit and Md. Tufail Zilani were also present in the meeting.</p>
<p>2. Equal Opportunity Centre, Kakojan College organised an Awareness Programme on social and legal opportunity on September 9, 2010. Mrs. Dibya Jyoti Boruah, Member, Charigaon Zila Parishad, Jorhat participated as the resource person in the programme. It was held at Garual Chungi Lower Primary School, Kakojan. Dr. Deepak Kumar Sarma, Principal of Kakojan College, chaired the programme. Dr. Dhiren Kalita, HoD, Department of Sociology, Mrs. Kanon Deka, Faculty, Department of Assamese and many others were present in the awareness programme.</p>	
<p><b>CAREER COUNSELLING PROGRAMME</b> A Career Counselling Programme was held in the month of July, 2010 about various career opportunities and the preparation for competitive examinations. It was inaugurated by the Principal of the College and Mr. Romesh Chand Jain, Deputy Commissioner, Jorhat, Assam participated as the resource person in the programme. The interaction of the students with the resource person was really interesting.</p>	<p style="text-align: center; background-color: #e0f0e0;"><b>Workshop on Food Processing</b></p> <p>On December 18th 2009, The Centre of Womens' Studies, Kakojan College organised a day long workshop on "Processing of Fruit and Vegetables" in collaboration with Assam Agriculture University, Jorhat. More than hundred (100) ladies from neighbouring villages participated in the day long workshop.</p> 

Annexure – IV A Copy of Kakojan College News Letter ‘ALERT’ (2009-2010)



# alert

## KAKOJAN COLLEGE Newsletter

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Vol. : VIII No. : VIII
2009-2010

**EDITORIAL BOARD**

Adviser : Mr. Deva Kumar Mahanta  
 President : Dr. Anil Kumar Saikia  
 Editor : Tufail Zilani  
 Asst. Editor : Lakhya Pratim Nirmolia

*Dear Readers,*  
 Your valuable inputs in the form of comments, anecdotes etc. are solicited for the ALERT. Please send your response to Editor, ALERT Kakojan College Newsletter, P.O. Kakojan, Dist. Jorhat, Assam, Pin Code : 785107, E-mail: kakojancollege@yahoo.com

**Principal Speaks**

The present generation possesses capabilities of the mind that are literally beyond genius, which, if harnessed properly can lead them to the pinnacle of success. The only thing they need to realize is that what they are today are the culminative thoughts and actions of the past few years and what they will experience tomorrow will be influenced by what they do today. Hence, setting up of a goal and pursuing it with single minded determination is important in life.

If one advances confidently in the direction of his dreams and endeavours to live the life which he has imagined he is bound to meet unexpected success as Napoleon Hill has said,  
*"Cherish your visions and your dreams as they are the children of your soul, the blue prints of your ultimate achievements:*  
 I would like to thank all for the painstaking effort put in by them in bringing out 'Alert'.



Deepak Kr. Sarma

**UGC SPONSORED NATIONAL SEMINAR**

On the 5th and 6th February, 2010, U. G. C. Sponsored National Seminar was organised by the Centre for Women's Studies, Kakojan College in collaboration with Assam Sociological Association in Kakojan College on the theme "Emerging Concerns of Women in India". Crowded by more than 150 teachers from different colleges participated in the Seminar. Prof. Swapan Kr. Parmanik, Vice-Chancellor of Vidyasagar University, West Bengal delivered key note address. He suggests - "taking differences on the basis of global location of women there are women belonging to the third world, the black women, the women on the margins, the working class women, immigrant women and the like. Analysis of the position of women belonging to these various social and economic categories in that context of global location of women". Prof. B. N. Borthakur, Professor Emeritus, Dibrugarh University participated as chief Resource Person, Dr. Labanya Majumdar, Former Dean, College of Home Science, Assam Agricultural University, Prof. M. Hussian, Dibrugarh University, Dr. Nirmola Sarma, Retd. Principal, State Institute of Education, Jorhat, Mr. Bimal Bhattacharjee, Advocate, Guwahati High Court participated as Resource Person. Dr. Arpana Mahanta, Former Professor and Director of Centre for Women Studies, Dibrugarh University graced the occasion by inaugurating the seminar. Various problems regarding women gender were thoroughly discussed and the scholars gave their views to find out the solutions.

**DULAL CHANDRA KHOUND MEMORIAL LECTURE**

On the 22nd December, 2009, 8th Memorial lecture of Founder Principal Dulal Chandra Khound was held under the chairmanship of Dr. Deepak Kumar Sarma, Principal of the college. Addressing a huge and inspired congregation, Dr. Amarjyoti Choudhuri, a noted educationist and former Vice-Chancellor, Gauhati University, now Professor, Department of Physics, Tezpur Central University, spoke on the specific topic "Academic Scenario of Assam : Challenges and Prospects". In his thought provoking lecture, Dr. Choudhuri stressed on the various challenges to the higher education specially in North Eastern region and gave the solutions to overcome those barriers. Prior to the proceeding, Meera Khound, wife of late Dulal Chandra Khound lighted the lamp and a student of the college presented a Borgeet. The congregation was well attended by retired Principal Dr. Akon Ch. Saikia, retired Deputy Director of RRL Sri Umesh Borah, Dr. Hiren Saikia, retired Vice Principal Nilima Borah, other teachers, students, alumni and many others.



**PUBLICATION**

The Centre of Women's Studies published a research journal Emerging Echoes edited by Dr. Ruprekha Bordoloi and Mrs. Archana Bhattacharjee. A number of valuable research articles from the scholars and teachers are published in the journal.





Newly constructed building of Kakojan College

*The seeds of knowledge may be planted in solitude, but must be cultivated in public.*

editorial



Quality has become a priority in the agenda of every nation today. It has major technical, economic of human implication which influence competitive, economic growth, social and emotional development of any country. Quality in education requires re-engineering, bench making, relentless improvement, total quality management, lean and high accountability, constantly redefining the parameters of education. An institute of higher education, therefore, is the platform on which students learn to stand on their own, it's the pair of spectacles through which they visualize and assess the world, it's the pair of gloves which provides them a security blanket and the reflexes to choose between the right and the wrong. It is the medicine through which they absorb and express.

As another remarkable year comes to a close I am glad to present you this year's issue of "ALERT". The session 2009-2010 has been an important stepping stone in the history of the college with our faculties and students excelling both in the field of academics and co-curricular activities. Sweet is the taste of success, but while rejoicing at the achievements we must not get lulled by the stands of complacency and strive hard to keep up the good show. So, it is again the time to ruminate over the secret of success in life. Here, I want to share the achievements and activities of the college, during the session 2009-2010. I express my heartfelt gratitude to our principal, Dr. Deepak Kumar Sarma, all teachers, students, office staff and to all the members of the editorial team for their ever-enthusiastic co-operation.

*Tufail Zilani*  
Tufail Zilani

FIELD VISIT



The students of Economics Department of Kakojan College under the guidance of Mr. Anil Kumar Saikia, HOD visited the paddy fields of Dharigaon, Chaukhat Mouza in January, 2010 which was damaged by the wild elephants. They made a field visit and collected the data on the loss of the cultivators. This survey of the surrounding villages of the college makes our students the responsibility to our society.

Students and NSS of Kakojan College organised Flood Relief Camp in flood affected neighbouring areas of college. They also volunteered the service at Dhekiakhowa Bornamghar, the famous Vaishnavite Monastery of Assam, during the month of Bhadra.



TQM

Deva Kumar Mahanta  
Associate Professor  
HoD, English

The objectives of education are related with spiritual development, intellectual development and technological development. But without "Quality" these objectives of education cannot be fulfilled. Quality is a dynamic process. Sustenance of quality depends upon "TQM" -Total Quality Management in the educational institution. We must have quality infrastructure, quality teacher, quality students quality teaching for effective education.

Secondly, education must fulfill the needs of the society. So, the curriculum of the various levels of education should be prepared as per needs of the society to meet the challenges of time which will help in the individual development, institutional development, development of the neighborhood and one can serve best for the society and nation. Stakeholders of education should come forward to be the torch bearer in the route of quality education.

ANNUAL COLLEGE WEEK HELD

"Love of music and culture is a vital characteristic of human civilization. We must respect our own culture. The young generation should give importance in promoting our culture. Most of the students of Higher Education forget their own glorious past and culture."

This was stated by Dr. Akhil Chakravarty, Ex-president of Axom Natya Sanmilan while addressing the meeting on the occasion of the closing ceremony of the annual college week. It was celebrated by the Students' Union Society from 18th December to 23rd December, 2009 with enthusiastic participation of the students at various events such as games, music, literary, drama, debating, etc. The college week was officially inaugurated by Mr. D. K. Mahanta, the President of Kakojan College Students' Union Society and sports event by Mr. Madhab Chandra Sarmah, the Vice-Principal of the college. On the last day of the college week prize distribution ceremony was held chaired by Dr. Deepak Kumar Sarma, the Principal of Kakojan College. Dr. Chakravarty participated function as the chief guest. Mr. Membor Gogoi, the local MLA and the President of the Governing Body also addressed the meeting and appealed the students to be loyal to their duties. Noted lyricist cum film Director Nurul Hoque graced the occasion as Chief Guest and addressed the occasion. The welcome address was delivered by Mr. Robindra Nath Duarah. Addressing a huge as well as inspired congregation, both refreshed the nostalgic memories of the early days and appealed the students to develop their responsibilities in various learning process. In that occasion, the annual issue of the wall magazine of the college *Akhonsha* was released.

AWARENESS PROGRAMMES

1. The Kakojan College Unit of Assam College Teachers Association organised an Awareness Programme at Kakojan Da-Gaon, Jonaki Lower Primary School on 12th December, 2010, a neighbouring village of Kakojan College. As a part of extension programme taken by Kakojan College Unit of ACTA, a public meeting was organised. Dr. Dhiren Kalita, President of the Kakojan



College Teachers' Unit, presided over the meeting. At the gathering a number of women of the village, Mrs. Runima Boruah, Senior Lecturer, Department of Assamese delivered a valuable speech on the duties of a mother. She also stressed on the role of a mother in an ideal family. Md. Kamaludding Saikia, Ex. student and President, All Assam Moria Association was felicitated in the occasion. Mrs. Joyashree Saikia, Assistant Secretary, ACTA, Kakojan College Unit and Md. Tufail Zilani were also present in the meeting.

2. Equal Opportunity Centre, Kakojan College organised an Awareness Programme on social and legal opportunity on September 9, 2010. Mrs. Dibya Jyoti Boruah, Member, Charigaon Zila Parishad, Jorhat participated as the resource person in the programme. It was held at Garual Chungi Lower Primary School, Kakojan. Dr. Deepak Kumar Sarma, Principal of Kakojan College, chaired the programme. Dr. Dhiren Kalita, HoD, Department of Sociology, Mrs. Kanon Deka, Faculty, Department of Assamese and many others were present in the awareness programme.

CAREER COUNSELLING PROGRAMME

A Career Counselling Programme was held in the month of July, 2010 about various career opportunities and the preparation for competitive examinations. It was inaugurated by the Principal of the College and Mr. Romesh Chand Jain, Deputy Commissioner, Jorhat, Assam participated as the resource person in the programme. The interaction of the students with the resource person was really interesting.

Workshop on Food Processing

On December 18th 2009, The Centre of Womens' Studies, Kakojan College organised a day long workshop on "Processing of Fruit and Vegetables" in collaboration with Assam Agriculture University, Jorhat. More than hundred (100) ladies from neighbouring villages participated in the day long workshop.



Turn your face to the sun and the shadows fall behind you.

**ADIEU**

\* Dr. Kanaka Goswami, Associate Professor of the Department of Political Science retired on superannuation on December 31, 2010. She had been rendering a distinguished service till the date of her retirement and contributed a lot in the development of quality education in the college.

\* Md. Safikur Rohman, UDA and Head Assistant of the college retired on superannuation on 28th Feb., 2010.

The teaching and non-teaching staff of Kakojan College and students held a meeting to give farewell to Dr. Kanaka Goswami and Md. Safikur Rohman. Several speakers highlighted the services of Dr. Goswami and Md. Rohman to the college and both spoke about their experiences during the service period.

**FOUNDATION DAY OBSERVED**

The foundation day of Kakojan College was observed on 24th July, 2009 with a day long programme. It was started with the hoisting of flag by Dr. Deepak Kumar Sarma, the principal of the college. The meeting held for this occasion was presided over by Dr. Deepak Kumar Sarma. Dr. Jogyeswar Borah, the Principal of Teok Chandra Kamami Bezbaruah College, participated in the foundation day meeting as the Chief Guest. In his speech he spoke on the responsibility of a student. He stressed the need of moral education among the students. Mr. Madhab Chandra Sarmah, the Vice Principal of the college delivered his lecture in the function.

**ACTIVITIES OF THE DEPARTMENTS / DEPARTMENTAL WINGS**

\* Department of History, Kakojan College organised a Departmental Seminar on 27th September, 2010 on "The National Movement of India from 1857 to 1947" aiming to fabricate a research oriented base among the students of Degree level. The sub themes of the seminar were: (a) Causes of the National Movement, (b) Role of the students and women in the National Movement, (c) Role of Assam in the National Movement, (d) Communal Feeling and Partition. Mr. Saumitra Puzari, Assistant Professor, Jorhat College attended the seminar as a resource person. The students from different colleges of the Jorhat District participated in it and all total seventeen papers were presented by the students in different sub-themes. The Best Paper award was obtained by Raktim Jyoti Hazarika, Monjit Gogoi and Ankur Hazarika jointly from J.B. College, Jorhat titled "The Role of Assamese Women in the Freedom Movement of Assam"



\* Department of Education, Kakojan College organised three seminars on various issues of Education Policy such as "Implication of National Policy on Education Revision 1992", "Students Indiscipline-The Role of teacher and Guardian-Workshop", and "Universalisation of Primary Education and the role of Government" in 2010. A group of teachers and students from the Department of Education Kakojan College visited the Centre of Prajapita Brahmakumari Iswariya Viswavidyalaya, a spiritual organisation situated in Borbheta, Jorhat on the occasion of Raksha Bandhan Ceremony on 24th August, 2010. They also visited the Spiritual Art Gallery.

\* Under the aegis of the Political Science Department, a seminar was organised on November 6, 2010. Mrs. Minoo Saikia, HoD, Political Science Chaired the seminar.

The theme of the seminar was "Rural Development and Panchayat". Mr. Robindra Nath Duarah, Associate Professor, Department of Economics made an analysis of the power and functions of the Panchayat System. Mr. Mridul Gogoi, Mr. Khirod Saikia and Mr. Dhurbajyoti Saikia, faculty members of the Department of Political Science took part in the seminar. On 3rd November, 2010, another seminar titled "Student and Politics" was organised by the Political Science Department. Mr. N. Gohain, Bahona college delivered the specific lecture on the subject. Students of the department also presented seminar paper on the occasion.



The Department of Economics, Kakojan College organised a seminar on 18th November, 2010 under the Chairmanship of Mr. A. K. Saikia, Head of the Department. Mr. Ram Krishna Saikia, Associate Professor, Department of Economics, N. N. Saikia College, Titabor participated as Resource Person and spoke on the title topic "Current Inflation and its Impact on Indian Economy". About ten papers were presented in the seminar. Mr. A. K. Saikia also presented his paper on the topic. Mr. R. N. Duarah, Mr. D. K. Boruah, and Mrs. Jinumoni Saikia, faculty members of the Department, attended the seminar. In the second session of the same day, the senior students of the department gave a warm welcome to the newcomers. Songs, dances rendered by the students were extremely enjoyable.

The Department also organised the Departmental Guardian meet on 13th and 20th November, 2010 to discuss different topics like students' performance, get-together and academic environment. More than eighty guardians gathered in the meet. It was presided over by Mr. A. K. Saikia, HoD, Department of Economics and

other faculty members also attended the functions. Dr. D. K. Sarma, Principal, delivered the inaugural speech stressing on the academic environment of the college.

Under the aegis of English Study and Literary Forum a get together of the teachers and students of the Department of English was organised on September 5, 2009 under the Presidentship of Mr. Deva Kumar Mahanta, HoD, English. Dr. D. K. Sarma, Principal of the College also graced the occasion and addressed the gathering. Senior faculty Ms. Archana Bhattacharjee, Mr. Pankaj Goswami, Mr. Tufail Zilani and Mrs. Swapnali Baruah also spoke on the occasion. Modern song and creative dance rendering by the students delighted all.

A Departmental Seminar on different literary periods was organised by Department of English on October 2009. More than twelve (12) papers were presented by the students in the seminar. Ms. Archana Bhattacharjee, senior faculty delivered a speech on the techniques of writing a research papers.



*The only jewel which will not decay is knowledge*

**ACHIEVEMENT OF FACULTY MEMBERS**

The following faculty members of the Kakojan College have completed M. Phil Degree during the session 2009-2010.



Mrs. Pallavi Sarmah Kotoky  
Department of Botany

Mrs. Archana Bhattacharjee, Dept. of English, \*Mrs. Jeeta Dutta, Dept. of Mathematics  
Miss. Masum Das, Dept. of Physics, \* Mr. Dhruvajyoti Saikia, Dept. of Political Science  
Mrs. Anuradha Hazarika Medhi, Dept. of Statistics, \* Mr. Dharmendra Dutta, Dept. of Assamese

Congratulation

**Doing Research work for Ph. D.**

The following faculty members of the Kakojan College have been doing Ph. D. work in different UGC recognised Indian Universities-

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| 01. Mrs. Raju Baruah, Department of Assamese             | 11 Mr. Bhairabanan Borah, Department of English              |
| 02. Mrs. Mamoni Dutta, Department of Assamese            | 12. Mrs. Bijoylakshmi Neog, Department of Education          |
| 03. Mrs. Kanon Deka, Department of Assamese              | 13. Mr. Mridul Gogoi, Department of Political Science        |
| 04. Mr. Dharmendra Dutta, Department of Assamese         | 14. Mr. Kshirod Saikia, Department of Political Science      |
| 05. Mr. Anil Kumar Saikia, Department of Economics       | 15. Mr. Ashish Pratim Hazarika, Department of Botany         |
| 06. Mr. Deva Kanta Baruah, Department of Economics       | 16. Mrs. Pallavi Sarmah Katoky, Department of Botany         |
| 07. Mr. Deva Kumar Mahanta, Department of English        | 17. Mr. Siddhartha Kumar Bharawadaj, Department of Chemistry |
| 08. Mrs. Archana Bhattacharjee, Department of English    | 18. Mrs. Nibedita Gogoi, Department of Zoology               |
| 09. Mr. Pankaj Goswami, Department of English            | 19. Mrs. Semima Yashmin, Department of Zoology               |
| 10. Mr. Tufail Zilani Imdad Ullah, Department of English |  |

Congratulation

**ACADEMIC ACHIEVEMENT OF STUDENTS**

The following students have secured brilliant result in Degree Final Examination 2009 conducted by the Dibrugarh University.

\* Ms. Kabita Borah, 1st Class with Distinction, Department of Education (Best Graduate of the year 2009-2010) \* Ms. Aftara Begum, 1st Class, Department of Education \* 3. Ms. Nirmali Borah, 1st Class with Distinction, Department of Economics \* Ms. Tutumoni Borah, 1st Class with Distinction, Department of Sociology \* Ms. Proishmita Kakoty, 1st Class with Distinction, Department of Sociology \* Ms. Mala Borah, 1st Class with Distinction, Department of Sociology \* Ms. Karabi Borah, 1st Class with Distinction, Department of Sociology \* Ms. Karabi Borpatra Gohain, 1st Class with Distinction, Department of Sociology \* Ms. Chayanika Changmai, 1st Class with Distinction, Department of Assamese \* Ms. Tripti Rekha Bora, 1st Class with Distinction, Department of Assamese \* Ms. Anamika Saikia, 1st Class with Distinction, Department of Assamese \* Ms. Anjushree Dolakashoria, 1st Class, Department of Assamese \* Ms. Dipika Saikia, 1st Class with Distinction, Department of Political Science

Two (02) NCC Cadets of Kakojan College participated in the Thal Sena Camp (TSC) in 2009-2010. Students of Kakojan College performed their brilliance in the annual college week. In the session 2009-2010 different events were organised and students participation was satisfactory. At the end of the memorable week, Miss. Kasturi Saikia declared the Best Singer, Miss Pronita Saikia declared the Best Literary Competitor, Sri Surajit Borah declared Best Sportsman (Athelete), Miss Kakumoni Dutta declared Best Sportswoman and Miss Nandita Borah Best Debator declared Best Debator for the Session 2009-10. Miss Kasturi Saikia, Best Singer of the college performed one Programme in All Assam College Best Singers' Programme organized by the Satellite T. V. Channel (News Live) on 6th November, 2010.

**Research Project**

Joyashree Saikia,  
Faculty member,  
Dept. of History has  
submitted Minor  
Research Project



(MRP) under UGC on "A Study on Social Life in Assam during 15th to 17th Century under Ahoms". She gets some new traces to this particular field of study. Apart from her, seven faculty members have already submitted proposal for Minor Research Project (MRP) to the UGC.

**LITERARY ACHIEVEMENTS**

Mrs. Runima Baruah, Associate Professor, Department of Assamese, published five (05) books within a period of three (03) years. Her published books are *Dahar Gnyan Ekor Bani*, *Vaishnov Sahityar Saurav*, *Asomiya Lokageetor Tridhara (Jointly)*, *Anye Ek Yatra-Majuli and Anubhabor Chanda (Ed.)*. These works have been recognised as an important contribution to the Assamese literary field.

Mrs. Baruah received second prize in article writing competition organised by All Assam Lekhika Samaruh. She also received third prize in article writing on All Assam Basis Competition organised by Pragatishil Nari Santha.



Dr. Ruprekha Bordoloi, Associate Professor, Dept. of Sociology conducted two counselling programmes in Juvenile Jail, Jorhat on the topic "Needs of Parenting Skill" and "Delinquent Children and our Social Responsibilities" organised by Psycho-Social Project of UNICEF

Md. Tufail Zilani Imdad Ullah, Faculty, Department of English got the Travel Grant a fellowship for new writers from Sahitya Akademi, New Delhi in 2009. He visited Orissa and got the chance to interact with literary figures in that state.

Mrs. Mamoni Dutta, Faculty, Department of Assamese received third prize in Poetry Writing Competition organised by East Jorhat Teachers' Meet held at Teok, Jorhat.

**Distance learning course under K.K. Handiqui State Open University started :**

Distance learning courses such as BBP, BA, BCA, BMC are started at Kakojan College having a numbers of students. The learners are mainly from neighbouring area who have been deprived from higher education. Prof. D.K. Mahanta, HoD, English is co-ordinator of the centre.

*A cheerful look makes a dish a feast*